

STANDING ORDER MANDATE

INSTRUCTIONS : Please complete the blank boxes below, sign the form and either post it or hand it in to your bank. Please do not give the form to your level rep. Monthly fees are payable by standing order and are due in the first five days of each calendar month.

To the manager ,

Please set up a standing order from my account using the following details :

Paying from : My account details are :

My Bank name :

My Bank address :

My Bank sort code :

My bank account number

Paying to : The Payee details are :

Name : Bolton Metro Swimming Squad

Bank : Nat West Bank

Bank address : Deansgate Branch, 24 Deansgate, Bolton, BL1 1BN

Sort code : 01 - 30 - 99

Account no. : 6 3 9 6 6 5 5 7

Amount : Each month, please pay this amount (in numbers) :

(in words) :

When : Please make the first payment on this date :

After the first payment, please would you make subsequent payments each month on the date circled in this box :

1st 2nd 3rd 4th 5th

(payment due in first five days of the month)

Reference : Please quote the following reference when making the payment.

Swimmer name :

(if more than one name, use initials for the Christian names for example K & J Smith. Without the swimmer name, it is difficult for the club to know who the payment is for)

Term : Please continue to make this monthly payment until I request it to be stopped.

Notes : This instruction cancels any previous instruction in favour of the same Payee above which has the same reference.

Thank you,

Signature(s) : _____

Date : _____

Date : _____